



P D S E C U R I T Y M E E T I N G

HOLDEN PUBLIC SAFETY FACILITY

Main Street, Holden, MA

KBA # 02045.05

Prepared by: Todd Costa, KBA

Date: June 28, 2008

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SUMMARY

A meeting was held on June 24, 2008 at the Holden Police Department to discuss security requirements/options at doors and camera locations.

PRESENT

Chief George Sherrill	Police Chief, Town of Holden Police Department
Chuck Corradi	Vice President, Howard Systems
Todd Costa	Job Captain, Kaestle Boos Associates, Inc. (KBA)

COPIES

Attendees	
Chris Lucchesi	Chairman, Holden Public Safety Facility Building Committee
Michael McKeon	Principal, Kaestle Boos Associates, Inc. (KBA)
Dan Tavares	Principal, Kaestle Boos Associates, Inc. (KBA)
Paul McAndrew	Project Architecy, Kaestle Boos Associates, Inc. (KBA)

DISCUSSION

The following items were discussed regarding required security equipment and services for the new public safety facility. It is believed that the cost for a majority of the following items could be covered by the Communication/ Security Grant is so desired. Items discussed are not necessarily in the order presented:

SECURITY & DOOR ACCESS & CONTROL

- Todd Costa reviewed door function and lockset type with Chief Sherrill. The Chief requested office function for all office areas, storage room functions for all custodial closets, storage rooms, and passage function on all corridor door that do not require security.
- Chief Sherrill identified all door locations on plans that would require card reader access.
- Chuck Corradi recommended approximately 25 camera locations for the lower level of the building, including some exterior camera locations & 1 designated camera location to monitor prisoner release.
- Chuck Corradi asked if above ceiling space is being utilized as a return air plenum. KBA to check with WV to verify if it is indeed the intended use of the area between the floor structure and ceiling system.
- Mr. Corradi reviewed estimated pricing for two different types of camera systems, and the operations and maintenance associated with both.