

**HOLDEN PUBLIC SAFETY FACILITY
OUTSTANDING ITEM CHECKLIST**

updated August 29, 2008
KBA #02045.05



No.	Item	Assigned To	Date Initiated	Status	Comments
1	Hydrant Flow Test	Graves	May 4	CLOSED	7/8 - Graves issued final report. WV to design system.
2	Existing Right of Way through site	Town of Holden	May 21	CLOSED	7/7 - Gould Title Company currently working on Title Search. Search is estimated to be complete on 7/2.
3	Determine cost to demolish existing communications tower and construct new communications tower. Town (FD) is also pursuing options for Tower to be constructed by a cell phone company.	KBA-MA / Town (FD)	June 4	OPEN	KBA discussing with estimator. Town (FD) contacting cell phone companies.
4	Proposed building height exceeds zoning requirements	KBA-MA	June 4	CLOSED	June 11, 2008 - Planning Board determined that building is exempt from height restrictions.
5	MEPA ENF filing	KBA/Consultants	June 19	CLOSED	7/18 - Filing has occurred, Published in the Environmental Monitor on 7/23, Comments are due on 8/12, Decision 8/22 Triggered by removal of "public shade. trees" and required variance from DCR. 8/22/08 Certificate Issued
6	Massachusetts DCR Variance	KBA/Consultants	June 19	OPEN	Required due to amount of impervious and work within 200' zone. Potentially needed for generator fuel storage, and if police intend to wash vehicles on north side of building (lower level). Approx. 60 day review. Cannot be issued until after MEPA certificate. 8/22/08 MEPA Certificate issued. Variance under review.
7	Mass Highway - Curb Cut Permit	KBA/Consultants	June 19	OPEN	To include grading and retaining walls in Highway R.O.W., potentially to include "public shade trees" also. To be submitted 8/29/08
8	Mass Highway - Road Opening Permit	Contractor	June 19	OPEN	
9	Mass Highway - Signal Permit	Town of Holden/Traffic Engineer	June 19	OPEN	Approx. 60 day review period. Traffic Counts completed. Engineer working on design.
10	Massachusetts DCR - Sewer Connection Approval	KBA/Consultants	June 19	OPEN	Issued approx. 2 weeks after Town permit is approved.
11	Massachusetts DCR and DEP - SWPPP Approval	KBA/Consultants	June 19	OPEN	Approx. 60 day review period. To be submitted after DCR variance.
12	US EPA - Notice of Intent (NOI)	KBA/Consultants and Contractor	June 19	OPEN	Submit 2 days prior to start of construction
13	Holden Conservation Commission./ MA DEP NOI	KBA/Consultants	June 19	CLOSED	Approx. 3+ months review period. Planning on submitting mid July 2008 for August hearing. Permit not required.

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14	Holden - Sewer Connection Permit	KBA/Consultants	June 19	OPEN	7/18 - GEI has submitted the application for the sewer connection permit. Construction details are still required. 8/14/08 - Plans submitted to Town. Currently under review.
15	Holden Planning Board - Site Plan Review	KBA/Consultants	June 19	CLOSED	Site plan review/special permit application submitted on 7/25/08. KBA submit Building Facades, WV submit Site Photometric, GEI submit Civil plan. Approval received 8/19/08.
16	Holden Planning Board - Special Permit	KBA/Consultants	June 19	CLOSED	Site plan review/special permit application submitted on 7/25/08. KBA submit Building Facades, WV submit Site Photometric, GEI submit Civil plan. Approval received 8/19/08.
17	Providence - Worcester Railroad - Plan review & sign-off	KBA/Consultants	June 19	OPEN	Letter and plan sent 6/23/08. DD plans sent 8/4/08.
18	Connecticut River Transmission Company/National Grid - Plan review and sign off	KBA/Consultants	June 19	OPEN	Informal review of plans, including grading in easement. Letter and plan sent 6/23/08. DD plans sent 8/4/08.
19	Decision on need for secondary vehicular emergency egress	PD/Town of Holden	June 19	OPEN	Will require grading and access easement from adjacent property Owner. 7/2 - CL to discuss with GS
20	KBA to determine occupancy of building and forward to WV Engineering for required sewer calculations.	KBA-MA	May 21	CLOSED	Sewer calculations sent to Civil Engineer, who in turn submitted to Town. Town awaiting design plans for Sewer Permit review. Sewer permit drawings submitted to Town.
21	Address possible tire wear on sloped slab - Apparatus Bay	FD/Town of Holden	June 23	CLOSED	FD reported this as a non-issue.
22	Is there a vehicle lifting requirement in the Apparatus Bay?	FD/Town of Holden	June 20	CLOSED	7/1 - FD responded that only vehicle lifting done in the station would be for emergency repairs (flat tire). Structural Eng is ok with short term use of jacks. All maintenance is done at DPW.
23	Condition of abandoned water line to existing building	Town of Holden	June 20	OPEN	Town to review condition of existing waterline to determine if it can be reused for primary service to existing building.
24	Is a grease trap required for this project?	WV Engineering	June 20	CLOSED	8/28 - Grease Trap is required
25	Is fire suppression required in the hood in Upper Level Kitchen?	WV Engineering	June 20	CLOSED	8/28 - Suppression system will be installed at hood.
26	Structural review of existing building related to proposed roof	KBA-CT	June 20	CLOSED	8/27 - KBA CT visited site and submitted report.
27	Control of flushing for cell toilets?	Town of Holden	June 27	OPEN	Direction requested by WV Engineering.
28	Existing HS Annunciator Panel installed at new PSB	Town of Holden/WV	June 25	OPEN	Town has panel, WV spec to have contractor install panel
29	Verify required window sill height in Hose Tower.	FD	June 10	CLOSED	7/9 - FD confirmed window sill height shall be 25'-0" above grade
30	Fitness room layout	FD/PD	June 10	OPEN	7/16 - generic sketch was submitted to KBA. FD/PD to reissue with more detailed layout.
31	Mechanics Room Layout	FD	June 10	CLOSED	8/1 - FD submitted sketch to KBA.

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32	Geothermal Site Testing and Design	KBA/WV	June	OPEN	8/28 - Maher has been unreponsive. BayState Pump and Cushing & Sons have submitted proposals. KBA-MA has sent RFPs to Chapman and to Richardson and are awaiting responses.
33	generator size	WV Engineering	June 27	OPEN	Approx size to be 100-125kw, final sizing to follow. Fuel tank to be 1650 gallons, double walled with 125% storage capacity to meet DCR regulations.
34	clear distance from Apparatus Bay slab to underside of structure	Mitchell Assoc	June 10	CLOSED	7/9 - 16'-0" (min) clear to top of OH door track
35	Radon test existing Fire Dept Facility	FD (jc)	July 2	CLOSED	
36	Use existing Pile as fill or DPW remove prior to project?	KBA-NH/DPW - Holder	July 2	CLOSED	7/15 - KBA-NH currently studying cut & fill site requirements. Recommendation is to test pile to determine characteristics of the soil. KBA-NH feels that it could be used for fill below parking. Site has excess cut. Town DPW is removing pile.
37	Remove existing training tower	Holden Light Dept	July 2	OPEN	Town reported that tower will be removed by DPW.
38	Show all boring locations and temporary utilities on civil/site plans	Graves	July 2	CLOSED	7/15 - Graves confirmed that they will show all borings and test pits on their plans. 7/30 - Test pits shown on Survey. Survey used as base for all site drawings.
39	Finalize location of oxygen generator system	Mitchell Assoc	July 2	OPEN	7/31 - Mitchell discussing directly with FD.
40	Create Proprietary spec item list for BC review.	KBA-MA	July 2	OPEN	Ongoing
41	Meet with Building Dept to discuss Design and access issues	KBA-MA	July 8	CLOSED	7/23 - KBA (KC&PM) met with Building Inspector. Current design/layout of the site stair has been approved. PM to meet with Inspector during CD Phase to re-review layout of Upper level dorm/locker room area.
42	Surveyor to reissue plans	Town of Holden/Graves	July 10	OPEN	7/11 - OPM suggested to hold on survey and other field work until later date
43	maintenance costs associated with proposed building systems	WV Engineering	August 6	OPEN	8/29 - expecting response today
44	Registration of Geothermal wells	KBA/Consultants	August 26	OPEN	MA DEP requires closed loop wells to be registered.
45	Update site plans to incorporate OPM comments/VE items	KBA/Consultants	August 27	OPEN	Modifications to be made during CD process.
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